



## BUSINESS APPLICATION SYP Internship Program

WE are excited to have your interest in our internship program.

To be eligible, you must meet the following criteria:

- Maintain a minimum GPA of 2.5 or possess a graduating GPA.
- Must be 18 years or older.
- F1 students must be in good standing and able to obtain OPT/CPT for the summer.
- Be an active SYP member – free to sign up at [this link](#).
- Adhere to the program’s code of conduct.
- Have reliable transportation for commuting to and from your internship site.

Applicants should apply to an internship in their field of interest. Once all applications are received, the SYP will send applicant information to the businesses’ hiring contact/HR. Businesses will contact applicants to perform all standard in-house hiring practices and interviews. This could include requiring more information from the applicant to perform background checks, drug tests, and other standard hiring practices. If selected, the SYP or hiring business will notify accepted interns. Accepted applicants must attend an orientation hosted by the SYP Chairs, as well as sign and adhere to the SYP Code of Conduct. Each business will discuss with their applicants and provide the start and end dates of their internship. All internships should take place during the summer of 2024.

Application Process:

- Internship Application Deadline
- SYP will email application to your business hiring contact/HR
- Business will conduct interviews and other in house hiring procedures.
- SYP will conduct orientation for Internship Recipients
- Internship should occur during the summer of 2024.

### **TO APPLY:**

Fill out this form and email it along with your resume to [syp@siawe.org](mailto:syp@siawe.org)

Questions Call: 713-591-4463 or email [syp@siawe.org](mailto:syp@siawe.org)

### **Applicant Information**

Full Name: \_\_\_\_\_

Current or Graduating School Name(s): \_\_\_\_\_

Current or Graduating GPA(s): \_\_\_\_\_

Degree(s): \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

### Emergency Contact

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Industry of Interest**

Currently we offer internships in Houston, TX.

Please see our website for our list of internship options and industries.

Applying for an internship in: \_\_\_\_\_

Describe your interests in this field of work and the steps you have taken thus far towards entering this specific industry in your career or educational path:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Personal Interests**

Tell the hiring company about yourself, your hobbies and your background:

\_\_\_\_\_  
\_\_\_\_\_

**Computer and Other Skills**

What computer programs are you proficient in and any other relative skills:

\_\_\_\_\_  
\_\_\_\_\_

**Reference:**

Please provide a previous employer, teacher, friend or family member who we may contact as a reference. (previous employer is preferred but not required)

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

By signing this document, I (your name) \_\_\_\_\_ certify that everything I have stated is true, that I will sign and adhere to the SYP Code of Conduct, and I have reliable transportation to get to and from the jobsite.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Remember to attach your resume with this document when you email it to [syp@siawe.org](mailto:syp@siawe.org).